

Cytokines 2022
 HILTON WAIKOLOA VILLAGE
 SEPTEMBER 19-23, 2022

Advance Order Deadline: Aug 5, 2022

(NOTE: ORDERS RECEIVED AFTER ADVANCE ORDER DEADLINE DATE

WILL BE FILLED UPON AVAILABILITY)



1004 MAKEPONO STREET
HONOLULU, HI 96819
PH (808) 832-2430
FAX (808) 832-2431
helpdesk@icshawaii.net

PAYMENT & CALCULATION FORM

Please complete order forms and calculation sheet and return with payment in full. I.C.S. requires your credit card authorization to be on file with us. For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all I.C.S., or any charges which I.C.S. may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

Electrical	\$
Signs & Graphics	\$
Tripod Banner Frame	\$
Freight Handling	\$
TOTAL AMT. DUE:	\$

For More Information:
 Senior Account Executive: Tanya Lasconia tanyal@icshawaii.net

CARDHOLDER'S BILLING ADDRESS INFORMATION:

COMPANY NAME			ORDERED BY:		
STREET ADDRESS		CITY	STATE	ZIP CODE	
PHONE NUMBER	EXTENSION	FAX NUMBER	EMAIL ADDRESS		

SHOW REPRESENTATIVE INFORMATION:

COMPANY NAME			ORDERED BY:		BOOTH #:
STREET ADDRESS		CITY	STATE	ZIP CODE	
PHONE NUMBER	EXTENSION	FAX NUMBER	EMAIL ADDRESS		
AUTHORIZED CONTACT SIGNATURE			AUTHORIZED CONTACT-PLEASE PRINT		DATE

This order is accepted with the understanding that fire, strikes, transportation problems, or any other mitigating factor out of I.C.S.'s control will release I.C.S. from any legal obligation of performance. A finance charge of 1.5% per month (18% annum) applies to any balance due not paid within thirty (30) days of invoice date. All orders are governed by I.C.S. Payment Policy and the Limits of Liability & Responsibility.

NO REFUNDS OR CREDITS WILL BE ISSUED ON ANY ORDERS CANCELLED AFTER THE ADVANCE ORDER DEADLINE. I.C.S. WILL NOT ADJUST ANY INVOICES AFTER THE CLOSE OF THE SHOW.

METHOD OF PAYMENT:

Accepted Credit Cards: VISA MASTERCARD AMEX DISCOVER

Check #	Credit Card #	Exp. Date	CVV# (3-4 digit code)
Name of Cardholder:		Signature	

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MATERIAL HANDLING

MATERIAL HANDLING SERVICES INCOMING

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

SPECIAL HANDLING: Material delivered by the carrier in such a manner that it requires additional handling. (Example: stacked shipments, ground loading, constricted space loading, etc.) Also included are mixed shipments without certified weight tickets or delivery receipts, such as FedEx, UPS, POV's (personally owned vehicles).

UNCRATED: Material that is shipped loose or pad wrapped.

SMALL PACKAGE SHIPMENT: A shipment totaling any number of pieces with a combined weight not to exceed 50# that is received on the same day, from the same shipper and delivered by the same carrier.

NOTE: *Charges will be based upon the weight of your inbound shipment. Each shipment received is considered separate shipments. The minimum weight per shipment is 200 pounds. Anything over will be rounded to the next 100 pounds. All late shipments will incur an additional 30% surcharge in addition to the rates listed below.*

METHOD OF PAYMENT MUST ACCOMPANY YOUR ORDER

RECEIVING @ I.C.S. WAREHOUSE IS AS FOLLOWS:

USE LABEL ON PAGE 4 FOR INBOUND SHIPMENTS

RECEIVING IS FROM MONDAY, SEP 5 THRU MONDAY, SEP 12

ANY FREIGHT RECEIVED HEREAFTER IS CONSIDERED LATE FREIGHT & WILL INCUR AN ADDITIONAL 30% LATE FEE .

ALL FREIGHT DELIVERED DIRECT TO SHOW SITE IS SUBJECT TO A 30% SURCHARGE ADDED TO WAREHOUSE SHIPMENT RATES

	Shipment Type	Price per CWT	Minimum
WAREHOUSE SHIPMENT			
8:00 AM-12:00 PM & 1:00 PM-3:00 PM Monday thru Friday FOR ALL INCOMEING SHIPMENTS USE LABEL ON PAGE 4	Crated	\$200.00	\$400.00
	Special Handling Shipment	\$225.00	\$450.00
	Uncrated	\$215.00	\$430.00

	Shipment Type	Price per Shipment	
SMALL PACKAGE			
Maximum Weight per Shipment is 50 lbs.	Special Handling	\$175.00	

Carrier	Tracking # or Shipped From	Arrival Date	# Pieces	Est. Wt (CWT)	Rate Per CWT	Total Cost
					X	=
					X	=
					X	=
					X	=

ALL INBOUND SHIPMENTS USE LABEL ON PAGE 4 AND SHIP TO:

I.C.S. C/O KONA TRANS
 74-5039A QUEEN KAAHUMANU HIGHWAY
 KAILUA-KONA, HI 96740 USA

SUB-TOTAL
 4.712% EXCISE TAX
 GRAND TOTAL

COMPANY NAME			ORDERED BY:	BOOTH #:
STREET ADDRESS		CITY	STATE	ZIP CODE
PHONE NUMBER	EXTENSION	FAX NUMBER	EMAIL ADDRESS	
AUTHORIZED CONTACT SIGNATURE			AUTHORIZED CONTACT-PLEASE PRINT	DATE

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MATERIAL HANDLING - OUTBOUND

OUTBOUND SHIPMENTS

I.C.S. will coordinate outbound shipment pickups for those using our show carriers. **Arrangements for pickups by your carrier is your responsibility. I.C.S. is an unknown shipper with other carriers (Ex: UPS, FedEx, DHL, etc...).**

NOTE: All material will be shipped to our OAHU Warehouse for outbound shipping handling if your carrier fails to pick-up at the end of show during move-out. Shipping may not begin up to 2 weeks after close of show.

If Exhibitor Carrier is utilized, items will be picked up at our OAHU warehouse and will be available for pickup starting on October 7.

I.C.S. will not be responsible for making any payment to your carriers on your behalf or completing any incomplete forms (including TSA Form). Please make sure you bring with you your own carrier labels to place on your outbound shipments.

Please make sure you submit all forms including this one to us by the advance order deadline date. This is to ensure you will receive assistance with your drayage service you will require for this event. Please make sure you fill out & return the Straight Bill of Lading Form to us prior to leaving showsite at the conclusion of this event. Should you have any questions or concerns, please don't hesitate to contact our office via the following:

Office Phone #808-832-2430 * Fax #808-832-2431 * Email: helpdesk@icshawaii.net

METHOD OF PAYMENT MUST ACCOMPANY YOUR ORDER

DESCRIPTION	Price per CWT	200# Charge per Shipment*	Price
SHOW CARRIER: 200# min. per shipment using I.C.S. Show Carrier Show Carriers FEDEX, UPS, H2O Logistics All material will be shipped to our OAHU Warehouse Shipping will start up to 2 weeks after the end of show	\$100.00	\$200.00	
EXHIBITOR CARRIER: 200# Min. per shipment using your own carrier All material will be shipped to our OAHU Warehouse and will be available for pickup starting on October 7	\$90.00	\$180.00	
* If you have outbound shipments going to two or more different locations, each shipment which will be charged separately using the rates above.			
			SUB-TOTAL
			4.712% EXCISE TAX
			GRAND TOTAL

OAHU WAREHOUSE ADDRESS: FOR OUTBOUND SHIPMENTS ONLY

ICS
 1004 Makepono Street
 Honolulu, HI 96819

CARDHOLDER'S BILLING ADDRESS INFORMATION:

COMPANY NAME			ORDERED BY:	BOOTH #:
STREET ADDRESS		CITY	STATE	ZIP CODE
PHONE NUMBER	EXTENSION	FAX NUMBER	EMAIL ADDRESS	
AUTHORIZED CONTACT SIGNATURE			AUTHORIZED CONTACT-PLEASE PRINT	DATE

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ADVANCE WAREHOUSE

EXHIBIT MATERIAL



RUSH TO:

**I.C.S. C/O KONA TRANS
74-5039A QUEEN KAAHUMANU HIGHWAY
KAILUA-KONA, HI 96740**

Cytokines 2022

EXHIBITOR

BOOTH #

OF

OF PIECES

Receiving shipments between Sep. 5 - Sep. 12

Freight received after this date will incur an additional late fee:

Kailua-Kona Warehouse Hours: 8AM-12PM & 1PM-3PM (MON - FRI)

AFTER 3PM ON SEP. 12, 2022

ADVANCE WAREHOUSE

EXHIBIT MATERIAL



RUSH TO:

**I.C.S. C/O KONA TRANS
74-5039A QUEEN KAAHUMANU HIGHWAY
KAILUA-KONA, HI 96740**

Cytokines 2022

EXHIBITOR

BOOTH #

OF

OF PIECES

Receiving shipments between Sep. 5 - Sep. 12

Freight received after this date will incur an additional late fee:

Kailua-Kona Warehouse Hours: 8AM-12PM & 1PM-3PM (MON - FRI)

AFTER 3PM ON SEP. 12, 2022

These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse. Please cut along dashed lines and affix one to each piece of your shipment to the advance warehouse. Please make additional copies of these labels are needed

Important note: Warehouse is not temperature controlled.

Hazardous materials will not be accepted at the warehouse without advance notification & I.C.S. management approval

Cytokines 2022
 HILTON WAIKOLOA VILLAGE
 SEPTEMBER 19-23, 2022

Advance Order Deadline: Aug 5, 2022
Graphic Asset Due Date: Aug 15, 2022

(NOTE: ORDERS AFTER ADVANCE ORDER DEADLINE DATE
 WILL BE FILLED UPON AVAILABILITY AND IF TIME PERMITS)



1004 MAKEPONO STREET
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SIGNS & GRAPHICS ORDER FORM

IMPORTANT ! DELIVERY TO HILTON WAIKOLOA VILLAGE CONVENTION CENTER INCLUDED IN PRICES!

- Please note order deadline and asset delivery due dates above. Please call to check for availability after deadlines.
- On digital printing or logos, we must have the artwork on disc, CD, Dropbox or e-mailed to us.
- All graphic work must be in IBM PC format and must be in the EPS file format.
- All drawings or photograph work must be in TIFF or high JPEG file format.
- Color matching is not guaranteed. **Currently, we do not accept any Macintosh generated files.**
- All graphic work must be in IBM PC format and must be in the EPS file format.
- All drawings or photograph work must be in TIFF or high JPEG file format. eColor matching is not guaranteed. **Currently, we do not accept any Macintosh generated files.**
- Unit price includes 1 proof (if time permits). Each add'l is based upon \$93.50 per hour (1 hr min.)
- Assets requiring prep or design will be charged per an hourly production/design rate

	Advance Rate	Floor Rate	Quantity	Total
FOAMCOR SIGN W/DIGITAL PRINT				
MUST BE IN PRINT-READY FORMAT				
11" x 14"	\$57.25	CALL		
14" x 22"	\$62.25	CALL		
22" x 28"	\$74.00	CALL		
28" x 44"	\$122.75	CALL		
Easel Backs Available (3 sizes)	\$16.50	CALL		
FOAMCOR SIGN W/VINYL CUTOUT LETTERS - 10 WORDS MAXIMUM				
Available up to sizes of 4' x 10'	call for \$\$	not avail.		
WHITE VINYL BANNER W/GROMMETS - ONE-SIDED & PLAIN COPY				
2' x 10'	\$217.00	CALL		
3' x 10'	\$325.50	CALL		
2' x 15'	\$325.50	CALL		
3' x 15'	\$488.75	CALL		
2' x 20'	\$434.00	CALL		
3' x 20'	\$651.00	CALL		
LOGOS (W/CAMERA READY ART)	call for \$\$			
DIGITAL PRINTED SIGNS, BANNERS & PHOTOS				
\$ PER SQ. FT.	Size (in ft.)			
Banners, White Background, 1sided, Full Color w/grommets		\$22.00	CALL	
Banners, Colored vinyl w/vinyl copy avail. Please specify color of banner material (Must be ordered 30 days in advance).		call for \$\$	not avail.	
Banners, Vinyl w/Logo, complexed, multicolored or shaded will need to be appliued onto banner.		\$25.00	CALL	
Photo Enlargements, Laminated on Foamcor		\$25.00	CALL	
Signs, Full color, Laminated on Foamcor		\$25.00	CALL	
Vinyl Cutout Letters, Numbers, Arrows (not mounted)		call for \$\$	not avail.	
Any required additional computer work (min. 1 hour)		\$93.50	CALL	
PLEASE INDICATE COPY COLOR: (circle one) BLACK RED BLUE BROWN GREEN PURPLE YELLOW			SUB-TOTAL	
			4.712% EXCISE TAX	
			GRAND TOTAL	

COMPANY NAME		ORDERED BY:		BOOTH #:	
STREET ADDRESS			CITY		STATE ZIP CODE
PHONE NUMBER	EXTENSION	FAX NUMBER	EMAIL ADDRESS		
AUTHORIZED CONTACT SIGNATURE			AUTHORIZED CONTACT-PLEASE PRINT		DATE

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Cytokines 2022
 HILTON WAIKOLOA VILLAGE
 SEPTEMBER 19-23, 2022

Advance Order Deadline: Aug 29, 2022
Graphic Asset Due Date: Sep 2, 2022

(NOTE: ORDERS AFTER ADVANCE ORDER DEADLINE DATE
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	Advance Rate	Floor Rate*	Quantity	Total
BANNER FRAMES (RENTAL ONLY)				
LARGE TRIPOD - 24" x 70"	\$70.00	CALL		
BAMBOO FRAME, 24" X 68"	\$66.25	CALL		

PURCHASE OF BANNER (CLIENT TO SUPPLY ARTWORK) *				
PRICE INCLUDES RENTAL OF BANNER STAND				
For Large Stand (Banner size 24" x 68")	\$348.25	CALL		
For Bamboo Stand (Banner size 24" x 62")	\$330.50	CALL		

PURCHASE OF BANNER (ICS TO CREATE BANNER) *				
PRICE INCLUDES RENTAL OF BANNER STAND				
For Large Stand (Banner size 24" x 68")	\$487.00	CALL		
For Bamboo Stand (Banner size 24" x 62")	\$396.75	CALL		

*PLEASE SEE IMPORTANT NOTES ON ORDERING AND ASSETS ON PREVIOUS PAGE!

SUB-TOTAL	
4.712% EXCISE TAX	
GRAND TOTAL	

CANCELLATION POLICY: There is no cancellation allowed once your custom banner order has been placed. NO REFUND WILL BE ISSUED ON ANY CUSTOM BANNER ORDER. NO REFUND ISSUED ON ANY RENTAL ORDERS CANCELLED AFTER THE ADVANCE ORDER DEADLINE DATE. Colors on artwork will be matched as close as possible.



COMPANY NAME			ORDERED BY:	BOOTH #:
STREET ADDRESS		CITY		STATE
PHONE NUMBER	EXTENSION	FAX NUMBER	EMAIL ADDRESS	
AUTHORIZED CONTACT SIGNATURE			AUTHORIZED CONTACT-PLEASE PRINT	DATE

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PORTABLE BANNER STAND W/ BANNER ORDER FORM

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 SEPTEMBER 19-23, 2022



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Advance Order Deadline: Aug 5, 2022

(NOTE: ORDERS RECEIVED AFTER ABOVE DATE WILL BE FILLED UPON AVAILABILITY)

ELECTRICAL SERVICE ORDER FORM

- IMPORTANT**
- ELECTRICITY WILL BE TURNED ON WITHIN 30 MINUTES OF SHOW OPENING AND OFF WITHIN 30 MINUTES AFTER SHOW CLOSING.
 - IF YOU NEED 24 HOUR POWER & DEDICATED CIRCUITS (20 AMP MIN) RATE WILL BE DOUBLED THE LISTED PRICE. PLEASE DOUBLE RATES BELOW.
 - TO RECEIVE ADVANCE SHOW PRICES, WE MUST RECEIVE YOUR ORDER WITH PAYMENT IN FULL BY THE DEADLINE DATE ABOVE. ALL OTHER ORDERS WILL BE CHARGED AT REGULAR PRICE. WE ACCEPT MASTERCARD, VISA, DISCOVER & AMEX CARDS.
 - PLEASE ORDER YOUR ELECTRICAL SERVICE ASAP. TO TAKE ADVANTAGE OF THE ADVANCE ORDER PRICES. PLEASE NOTE THAT ELECTRICAL HOOK-UPS WILL BE DONE IN THE BACK OF THE BOOTHS. LABOR CHARGES WILL BE INCURRED FOR ANY HOOK-UPS OTHER THAN IN THE BACK OF BOOTHS.
 - NO CREDITS WILL BE ISSUED ON OUTLETS OR LIGHTS INSTALLED AS ORDERED EVEN THOUGH NOT USED.**
 - FOR YOUR CONVENIENCE, WE WILL USE YOUR CREDIT CARD AUTHORIZATION TO CHARGE ANY ADDITIONAL AMOUNTS INCURRED AS A RESULT OF SHOWSITE ORDERS PLACED BY YOU OR YOUR REPRESENTATIVE. THESE CHARGES MAY INCLUDE LABOR AND MATERIALS.

DESCRIPTION	Advance Rate	Floor Rate	Quantity	24 Hr Power 2X rate	Total
STANDARD ELECTRICAL SERVICE					
(120 VOLTS - PER SINGLE RECEPTACLE)					
10 Amps (Approx. 1000 watts)	\$331.25	\$487.25			
15 Amps (Approx. 1500 watts)	\$390.75	\$575.00			
20 Amps (Approx. 2400 watts)	\$430.25	\$633.50			
MOTOR/MACHINERY & DIST. SVC.					
(208 Volt) - LABOR ORDER & LAYOUT FORMS ARE REQUIRED FOR 208V SERVICES.					
10 Amps (Single Phase)	\$449.75	\$642.25			
15 Amps (Single Phase)	\$506.00	\$723.00			
20 Amps (Single Phase)	\$564.00	\$805.75			
30 Amps (Single Phase)	\$735.50	\$1,051.00			
40 Amps (Single Phase)	\$822.00	\$1,166.25			
60 Amps (Single Phase)	\$1,223.25	\$1,748.00			
100 Amps (Single Phase)	\$1,499.75	\$2,142.75			
150 Amps (Single Phase)	\$1,987.00	\$2,839.00			
200 Amps (Single Phase)	\$2,659.50	\$3,799.50			
10 Amps (Three Phase)	\$793.25	\$1,133.25			
15 Amps (Three Phase)	\$879.50	\$1,256.50			
20 Amps (Three Phase)	\$1,013.25	\$1,447.50			
30 Amps (Three Phase)	\$1,366.75	\$1,952.50			
40 Amps (Three Phase)	\$1,528.50	\$2,184.00			
60 Amps (Three Phase)	\$1,586.00	\$2,265.25			
100 Amps (Three Phase)	\$2,446.00	\$3,493.75			
150 Amps (Three Phase)	\$2,951.75	\$4,217.00			
200 Amps (Three Phase)	\$3,592.00	\$5,131.50			
SERVICE ACCESSORIES					
15' Extension Cord	\$46.50	\$66.50			
25' Extension Cord	\$61.75	\$88.00			
50' Extension Cord	\$96.75	\$138.25			
Power Strip	\$44.25	\$63.00			

ALL ELECTRICAL PLACEMENT OTHER THAN BACK OF IN-LINE BOOTHS OR ANY 208V SERVICES MUST INCLUDE ELECTRICAL LABOR ORDER FORM AND BOOTH LAYOUT. PLEASE CALL FOR RATES ON ALL OTHER ELECTRICAL EQUIPMENT / SERVICES NOT LISTED.

SUB-TOTAL
 4.712% EXCISE TAX
GRAND TOTAL

METHOD OF PAYMENT: Accepted Credit Cards: VISA MASTERCARD AMEX DISCOVER

Check #	Credit Card #	Exp. Date	CVV# (3-4 digit code)
Name of Cardholder:		Signature	
COMPANY NAME		ORDERED BY:	BOOTH #:
STREET ADDRESS		CITY	STATE
PHONE NUMBER	EXTENSION	FAX NUMBER	EMAIL ADDRESS
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT-PLEASE PRINT	DATE

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